

MINUTES DRAFT

Meeting Room	EOC City of Laredo Fire Department																															
Date	November 14,2013.																															
Start Time	10:00 AM																															
Meeting Facilitator	Nathan Rubio																															
Meeting Attendees	<table style="width: 100%; border: none;"> <tr><td>John A. Solis</td><td>LFD</td></tr> <tr><td>Irene Rosales</td><td>UISD</td></tr> <tr><td>Eddie Acosta</td><td>Gateway Community Health Center</td></tr> <tr><td>Laura Govea</td><td>STDC</td></tr> <tr><td>Elizabeth Cantu</td><td>Doctors Hospital</td></tr> <tr><td>David Clemons</td><td>LMC</td></tr> <tr><td>Julie Bazan</td><td>UT Health Science</td></tr> <tr><td>Ricardo A. Rangel</td><td>Webb County Fire Dept.</td></tr> <tr><td>Jose G. Alejandro</td><td>DPS</td></tr> <tr><td>Ricardo Ramos</td><td>LFD</td></tr> <tr><td>Gloria Jackson</td><td>Casa de Misericordia</td></tr> <tr><td>Virginia Goldsmith</td><td>LMC</td></tr> <tr><td>Steve Landin</td><td>LFD</td></tr> <tr><td>Waldo Lopez</td><td>CLHD</td></tr> <tr><td>Aladin Hall</td><td>LFD</td></tr> </table>		John A. Solis	LFD	Irene Rosales	UISD	Eddie Acosta	Gateway Community Health Center	Laura Govea	STDC	Elizabeth Cantu	Doctors Hospital	David Clemons	LMC	Julie Bazan	UT Health Science	Ricardo A. Rangel	Webb County Fire Dept.	Jose G. Alejandro	DPS	Ricardo Ramos	LFD	Gloria Jackson	Casa de Misericordia	Virginia Goldsmith	LMC	Steve Landin	LFD	Waldo Lopez	CLHD	Aladin Hall	LFD
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TOPIC	DISCUSSION	ACTIONS	RESPONSIBLE
By-Laws motion	Voted by all attendees unanimously	Motion approved	
HPP Coalition leadership development	Members proposed by attendees Chair David Clemens (LMC), Co-chair Elizabeth Cantu (Doctors Hospital) , Secretary Irene Rosales (UISD)	Members voted and approved by attendees. David Clemons (LMC) and Irene Rosales (UISD) accepted the nomination. Elizabeth Cantu (Doctors Hospital) will wait for further instructions from her institution governance.	Elizabeth Cantu will notify Seven Flags HPP meeting on decision.
Budget and Inventory Review by Nathan R.	Inventory List review. Nathan gave an up-date of the budget and the available funds for the rest of the fiscal year.	Nathan Rubio and Luis Cerda will conduct a physical inventory review in the next few months.	Nathan Rubio and Luis Cerda
Bed Ready By Nathan R	Bed Ready use in facilities. Attendees discussed the current use of bed ready and the	Bed Ready will continue in use.	ALL

	implications and importance of it use		
Regional Up dates by Keila Castillo CLHD	Keila discussed the Dengue situation in our zone and also mentioned the mass vaccination exercise for influenza	N/A	
Web EOC By Chief Steve Landin LFD	Web EOC current use an evaluation. Landin mention the necessity of a full time employee for maintenance and technical support for users. Landin offered LFD offices as base for the new Web EOC employee	Members approved to hire a full time employee for Web EOC and agreed on base the new employee in LFD. New users will be added to Web EOC and training sessions will be held on further notice.	Chief Steve Landin
Meeting Adjourn	Nathan Rubio Adjourn the meeting at 1115 AM Julie Bazan made a motion and Irene Rosales seconded	Next Meeting November 12, 2013. At EOC Laredo Fire Department.	